

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name],

Subject: Application for Temporary Resident Visa

I am writing to apply for a Temporary Resident Visa to [Country Name] for [Purpose of Visit - e.g., tourism, study, family visit, etc.]. I intend to stay from [Start Date] to [End Date], during which I plan to [briefly explain your plans].

I have attached all the necessary documents to support my application, including my passport, completed application forms, proof of financial resources, and a letter of invitation from [if applicable].

I assure you that I will comply with all the rules and regulations during my stay and will return to my home country upon the completion of my visit. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Nationality]