

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Immigrant Visa Application - [Your Full Name]

Dear Sir/Madam,

I am writing to formally apply for an immigrant visa to [Country]. My full name is [Your Full Name], and I was born on [Your Date of Birth] in [Your Place of Birth]. I am seeking to immigrate due to [briefly state your reason for immigration, e.g., family reunification, employment opportunity, etc.].

I have completed the necessary documentation required for this application, including:

1. Form DS-260: Immigrant Visa Electronic Application
 2. [List any other documents you are including, such as passports, birth certificates, marriage certificates, financial documents, etc.]
- [Include a brief personal statement explaining your background, skills, or family situation that makes the case for your application. Mention any connections or sponsorship in the destination country if applicable.]

I hope for the opportunity to contribute positively to [Country], and I am committed to complying with all immigration laws and regulations.

Thank you for considering my application. I look forward to the opportunity to discuss my case further.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]