

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Family Reunion Visa

I, [Your Full Name], a citizen of [Your Country], am writing to support the visa application for my [relation, e.g., sister, brother] [Full Name of Family Member], who resides in [Country of Residence]. We are planning a family reunion from [Start Date] to [End Date] in [Location].

The purpose of this reunion is to strengthen family bonds and celebrate [any specific occasion, if applicable]. We anticipate that this gathering will be a joyful event where family members can reconnect.

I assure you that [Family Member's Name] has all the necessary arrangements for their travel and stay. I will provide accommodation and cover [any financial aspects, if applicable]. Attached, please find copies of my identification, proof of relationship, and the itinerary for the reunion.

We kindly request your assistance in granting [Family Member's Name] a family reunion visa to facilitate this important gathering. Thank you for considering our request.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]