

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[College/University Name]
[College Address]
[City, State, Zip Code]

Dear [Admissions Committee/Specific Person's Name],
I hope this letter finds you well. I am writing to formally appeal the decision regarding my application for admission to [College/University Name] for the [Fall/Spring] [Year] term.

First, I would like to express my gratitude for the opportunity to apply and for the effort that the admissions team puts into reviewing each application. While I understand the competitive nature of the admissions process, I was disappointed to learn that my application was not successful.

[Paragraph detailing specific reasons for appeal, such as new academic achievements, personal circumstances, or significant changes since the initial application. Include any documentation if necessary.]

I believe that [College/University Name] is the ideal environment for my academic and personal growth, and I am eager to contribute to its vibrant community. I am committed to excelling in my studies and making a positive impact on campus.

Thank you for considering my appeal. I am hopeful for the opportunity to discuss my application further and provide any additional information that may assist in your review.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]