

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Passport Office Address]
[City, State, Zip Code]

Subject: Support Letter for Passport Application

Dear Sir/Madam,

I am writing to support the passport application of [Applicant's Full Name] who is my [relationship to applicant, e.g., son, daughter, spouse, etc.]. [He/She/They] is applying for a passport for the purpose of [reason for passport application, e.g., travel, work, etc.].

[Provide a brief statement about the applicant, including their full name, date of birth, and any relevant information about their identity or background that may support the application.]

I confirm that [Applicant's Full Name] is a responsible individual who is deserving of a passport. [Include any additional relevant details about the applicant's plans or the importance of travel, if applicable.]

Please feel free to contact me should you require any further information or clarification regarding this application.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]