

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Owner/Manager's Name]
[Property Name or Rental Company]
[Property Address]
[City, State, Zip Code]

Dear [Owner/Manager's Name],

I hope this message finds you well. My name is [Your Name], and I am interested in inquiring about a vacation rental on Oak Island for an upcoming trip.

We are planning to visit from [start date] to [end date] and are looking for accommodations that can comfortably host [number of guests]. Ideally, we would like a property that is [specific preferences, e.g., close to the beach, pet-friendly, has a pool, etc.].

Could you please provide me with the availability of your rental during these dates and any additional information regarding rates, amenities, and booking procedures?

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]