

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Police Department Name]
[Department Address]
[City, State, Zip Code]

Dear [Police Chief's Name/Title],

I am writing to formally express my intention to take the oath of office as a police officer with [Police Department Name].

As a dedicated candidate, I understand the significance of this oath and the responsibilities it entails. I am committed to serving my community with integrity, respect, and professionalism.

I look forward to upholding the law and protecting the citizens of [City/Community Name].

Thank you for this opportunity.

Sincerely,
[Your Name]