

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Position]
[Military Branch/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I, [Your Full Name], do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the officers appointed over me, according to regulations and the Uniform Code of Military Justice.

I take this obligation freely, without any mental reservations or purpose of evasion; and I do solemnly swear (or affirm) that I will well and faithfully discharge the duties of the office I am about to enter.

So help me God.

Sincerely,

[Your Signature (if submitting a hard copy)]
[Your Printed Name]
[Your Rank/Position (if applicable)]
[Date]