

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to apply for the HGV Driver position at [Company Name] as advertised on [where you found the job listing]. With [number] years of experience in the driving industry and a clean driving record, I believe I would be a valuable addition to your team.

During my previous role at [Previous Company Name], I successfully managed long-distance hauls and ensured timely deliveries while adhering to all safety regulations. My excellent navigation skills have consistently permitted efficient routing, contributing to reduced fuel costs and improved delivery times.

I hold a valid HGV license and am fully compliant with all driving regulations. My commitment to integrity and professionalism, coupled with strong communication skills, allows me to maintain productive relationships with clients and colleagues.

I am very excited about the opportunity to work with [Company Name] and am confident in my ability to exceed your expectations. I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application.

Sincerely,
[Your Name]