

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV driver position advertised on [where you found the job listing]. With [X years] of experience in long-haul driving and a clean driving record, I am confident in my ability to contribute effectively to your team at [Company's Name].

In my previous role at [Previous Company Name], I successfully handled a range of deliveries across [specific regions/areas], ensuring timely and safe transportation of goods. I hold a valid Class [insert relevant license type] and have completed [any relevant certifications or training], which has equipped me with the skills necessary for efficient driving and vehicle maintenance.

I am particularly impressed by [specific aspect of the company or its values], and I believe my strong work ethic and commitment to safety align well with your company's goals.

I look forward to the opportunity to discuss how my experience and skills can be beneficial to [Company's Name]. Thank you for considering my application.

Sincerely,
[Your Name]