

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV Driver position at [Company's Name], as advertised on [where you found the job listing]. With [X years] of experience driving HGVs and a strong commitment to safety and efficiency, I am confident in my ability to contribute to your team.

I hold a valid HGV Class [1/2/3] license and possess a clean driving record. My experience includes [briefly mention specific duties, types of vehicles driven, or relevant accomplishments]. I have a passion for delivering exceptional service and ensuring timely and safe transportation of goods.

I am particularly impressed by [mention something notable about the company or its values], and I would be proud to represent [Company's Name] as part of your skilled team.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further.

Sincerely,  
[Your Name]