

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to apply for the Heavy Goods Vehicle (HGV) driver position at [Company's Name], as advertised [where you found the job listing]. With my valid HGV license and [number] years of driving experience, I am excited about the opportunity to contribute to your team.

In my previous role at [Previous Company Name], I successfully [mention any relevant achievements or responsibilities related to HGV driving]. My commitment to safety, punctuality, and customer service aligns well with the standards of [Company's Name].

I am particularly drawn to this position because [mention something specific about the company or role that interests you]. I believe my skills in [mention any additional relevant skills] would be beneficial to your operations.

I have attached my CV for your review and would appreciate the opportunity to discuss my application further. Thank you for considering my application.

Sincerely,
[Your Name]