[Your Name]
[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Committee Name]

Ohio State University

[Department/Office Name]

[University Address]

[City, State, Zip Code]

Dear [Scholarship Committee or Specific Person's Name],

I am writing to express my sincere gratitude for the opportunity to apply for the [specific scholarship name] at Ohio State University.

[Paragraph explaining your background, achievements, and why you qualify for the scholarship.]

I am truly passionate about [your intended major or field of study] and am excited about the possibilities that studying at Ohio State University will bring.

Thank you for considering my application. I look forward to the possibility of contributing to the vibrant community at Ohio State. Sincerely,

[Your Name]

[Your Student ID if applicable]