

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Undergraduate Admissions
Ohio State University
Office of Admissions
Enarson Hall

154 W. 12th Avenue
Columbus, OH 43210

Dear Admissions Committee,

Subject: Appeal of Admission Decision

I hope this letter finds you well. My name is [Your Name], and I am writing to formally appeal the admission decision regarding my application for the [specific term, e.g., Fall 2023] semester. I appreciate the time and effort the committee has dedicated to reviewing my application.

[Briefly explain the reason for the appeal, including any new information, context, or circumstances that may have affected your application. For example, you might discuss any recent achievements, significant challenges faced, or additional documentation you are providing.]

I believe that my [academic performance, extracurricular involvement, unique experiences] and my passion for [specific area of interest related to the program] align with the values and standards upheld by Ohio State University. [Provide specific examples to substantiate your claims.]

Thank you for considering my appeal. I am very eager for the opportunity to contribute to the Ohio State community and pursue my academic goals. I appreciate your time and understanding, and I am hopeful for a positive resolution.

Sincerely,

[Your Name]

[Your Applicant ID or other identifier, if applicable]