

[Ohio State University Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Congratulations! On behalf of The Ohio State University, we are thrilled to offer you admission to the [specific program or major] for the [academic year/term]. Your academic achievements and personal accomplishments have distinguished you as an exceptional candidate, and we are excited to welcome you to our diverse and vibrant community. Please review the enclosed materials for important information regarding your acceptance and the next steps in the enrollment process.

We look forward to seeing you on campus and wish you every success in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Office of Admissions]

Ohio State University

[Contact Information]