

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Admissions
The Ohio State University
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

[Opening Paragraph: Introduce yourself and state your purpose for writing. Mention your enthusiasm for Ohio State University and any specific programs or opportunities that drew you to apply.]

[Body Paragraph 1: Share your academic achievements, interests, and relevant experiences that align with your desired major or area of study. Discuss any extracurricular activities that demonstrate your leadership and commitment.]

[Body Paragraph 2: Highlight personal anecdotes or challenges that shaped your character and motivated your educational journey. Connect these experiences to how they will contribute to the OSU community.]

[Closing Paragraph: Reiterate your excitement about the possibility of attending Ohio State University. Thank the committee for their time and consideration. Express your hope for a favorable response.]

Sincerely,
[Your Name]