

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Immigration Office Address]  
[City, State, Zip Code]

Dear [Immigration Officer's Name or "To Whom It May Concern"],  
Subject: Application for New Zealand Work Visa

I am writing to formally apply for a work visa to New Zealand. I am [Your Name], and I have been offered a position as [Job Title] with [Company Name] located in [Location].

I am excited about this opportunity and believe that my experience in [Your Industry/Field] aligns well with the requirements of the position. My expertise in [Specific Skills or Qualifications] will enable me to contribute effectively to [Company Name] and the broader community in New Zealand.

Attached to this letter, you will find the necessary documentation to support my application, including:

1. A copy of my job offer letter.
2. My resume/CV detailing my professional history.
3. Relevant qualifications and certifications.
4. Evidence of [any other documents needed, such as health insurance, references, etc.].

I am committed to complying with all New Zealand immigration regulations and ensuring a smooth transition to your beautiful country.

Thank you for considering my application. I look forward to your positive response.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]