

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand

[Office Address]
[City, Postal Code]

Subject: Application for New Zealand Work Permit

Dear Sir/Madam,

I am writing to submit my application for a work permit to work in New Zealand. My details are as follows:

Full Name: [Your Full Name]
Date of Birth: [Your Date of Birth]
Nationality: [Your Nationality]
Passport Number: [Your Passport Number]

I have been offered a position as [Job Title] with [Company Name] located in [City, New Zealand]. The details of my employment offer are as follows:

- Start Date: [Proposed Start Date]
- End Date (if applicable): [End Date]
- Annual Salary: [Salary Amount]

I have attached the following documents in support of my application:

1. A copy of my passport
2. The employment offer letter from [Company Name]
3. My Curriculum Vitae
4. Relevant qualifications and certifications
5. [Any other supporting documents]

I am excited about the opportunity to contribute to [Company Name] and to experience the culture and work environment in New Zealand. I trust that my application will meet your requirements, and I look forward to your positive response.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]