

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for New Zealand Work Permit

I am writing to express my intent to apply for a work permit in New Zealand and to outline my qualifications and the purpose of my intended employment.

I am [Your Age] years old and hold a [Your Degree] in [Your Field] from [Your University]. I have [Number of Years] years of experience in [Your Industry/Field], most recently working as [Your Job Title] at [Your Current/Previous Employer]. My professional background includes [Brief Summary of Relevant Skills/Experience].

I am particularly interested in working with [Company/Organization Name] because [Reason for Interest in Company/Organization]. I believe that my skills in [List Specific Skills] align well with the needs of your team. I am excited about the prospect of contributing to [Specific Project/Goal of the Company].

I understand the requirements and responsibilities associated with obtaining a work permit and am committed to fulfilling all necessary obligations. I appreciate your consideration of my intent to work in New Zealand and look forward to the opportunity to collaborate with [Company/Organization Name].

Thank you for your time and attention. I hope to hear from you soon regarding the next steps in this process.

Sincerely,
[Your Name]