

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Department of Internal Affairs  
[Address of the Department]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Citizenship

I, [Your Full Name], born on [Your Date of Birth], in [Your Place of Birth], am writing to formally apply for New Zealand citizenship.

I have been residing in New Zealand since [Your Arrival Date] and have held a [Resident Visa/Other Visa Type] since [Visa Approval Date]. During my time here, I have [briefly explain your contributions or ties to New Zealand, e.g., community involvement, employment history, family ties]. I meet the eligibility criteria as outlined in the Citizenship Act 1977, and I have attached the necessary supporting documents alongside my application, including:

1. A completed citizenship application form.
2. Copies of my passport and visa.
3. Proof of my residence in New Zealand.
4. [Any other relevant documents].

I am committed to being a contributing member of New Zealand society, and I am excited about the opportunity to fully embrace the rights and responsibilities that come with citizenship.

Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]