

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Department of Internal Affairs  
New Zealand Citizenship Office  
[Office Address]  
[City, Post Code]

Dear Sir/Madam,

Subject: Application for New Zealand Citizenship

I am writing to formally submit my application for New Zealand citizenship. Please find attached all relevant documents required for the processing of my application.

Personal Details:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Place of Birth: [Your Place of Birth]
- Current Address: [Your Current Address]
- Occupation: [Your Occupation]

I have been a resident of New Zealand since [Date of Arrival in New Zealand] and have met all the eligibility criteria for citizenship. I am committed to contributing positively to New Zealand society and embracing its values.

Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Attachment: Application Form, Supporting Documents]