

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Citizenship Office
Department of Internal Affairs
[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Citizenship

I am writing to formally request New Zealand citizenship. I have been living in New Zealand since [your arrival date] and have fallen in love with the culture, community, and landscape.

My personal details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Birth Date]
- Place of Birth: [Your Birth Place]
- Residency Status: [Your Current Residency Status]

I believe I meet all the necessary requirements for citizenship and have attached the relevant documentation to support my application, including:

1. Proof of identity (passport, birth certificate)
2. Evidence of residency (visa details, utility bills)
3. Character references
4. [Other documents as necessary]

I appreciate your consideration of my application and look forward to the opportunity to further discuss my request. Thank you for your time and assistance.

Sincerely,

[Your Name]

[Signature] (if sending a hard copy)