

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Sponsorship Letter for Student Visa Application

I am writing to formally sponsor [Student's Full Name], who has been accepted into [Name of Institution] in [City, New Zealand] for the [Name of Course/Program] starting on [Start Date]. As [his/her/their] sponsor, I am committed to ensuring that [he/she/they] has the necessary financial support and accommodation during [his/her/their] studies in New Zealand. I am currently employed as [Your Job Title] at [Your Company/Organization] and hold a stable income that allows me to support [Student's Name]. I understand the responsibilities that come with being a sponsor and assure you that I will provide [him/her/them] with the following support:

1. Financial Support: I will cover [his/her/their] tuition fees, living expenses, and any other costs related to [his/her/their] education in New Zealand.

2. Accommodation: I will ensure that [Student's Name] has a safe and supportive living environment during [his/her/their] studies.

Please find attached my financial documents, proof of employment, and a copy of my identification for your reference.

I am confident that [Student's Name] will be a positive contributor to [Name of Institution] and the New Zealand community. Thank you for considering [his/her/their] visa application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Relationship to Student]