

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

New Zealand Immigration

[Embassy/Consulate Address]  
[City, State, ZIP Code]

Subject: Application for New Zealand Travel Visa

Dear Sir/Madam,

I am writing to apply for a travel visa to New Zealand for the purpose of [state purpose, e.g., tourism, visiting family, etc.] from [start date] to [end date]. I am a citizen of [your country] and hold a valid passport (Passport Number: [your passport number]).

My planned itinerary includes visiting [list major places you plan to visit], and I have attached a detailed travel plan for your reference. I will be staying at [name of accommodation and address] during my visit. I am financially capable of supporting myself during this trip, as evidenced by the attached bank statements. Additionally, I assure you that I will abide by all New Zealand laws during my stay and will return to [your country] upon the completion of my visit.

Please find enclosed the following documents to support my application:

1. Completed visa application form
2. Copy of my passport
3. Travel itinerary
4. Accommodation bookings
5. Bank statements
6. Any other relevant documents

Thank you for considering my application. I look forward to the opportunity to visit your beautiful country.

Sincerely,  
[Your Name]