

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

New Zealand Immigration

[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Tourist Visa

I am writing to formally apply for a tourist visa to visit New Zealand. I plan to visit from [start date] to [end date] and am excited about experiencing the natural beauty and rich culture that your country offers.

During my stay, I intend to visit [list places you plan to visit], and I will be staying at [mention where you will be staying]. I have enclosed my travel itinerary along with proof of accommodation and round-trip flight bookings.

I am currently employed as [your job title] at [company name], and I have attached my employment verification letter along with my recent bank statements to demonstrate my financial capability to support myself during my trip.

I assure you that I will adhere to all the rules and regulations of New Zealand and will return to [your home country] upon the completion of my visit.

Thank you for considering my application. I look forward to the opportunity to explore New Zealand.

Sincerely,

[Your Name]

[Your Signature] (if sending a hard copy)