

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

New Zealand Immigration
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Tourist Visa

I am writing to apply for a tourist visa to visit New Zealand from [start date] to [end date]. I plan to explore various cities including [list cities, e.g., Auckland, Wellington, and Queenstown], and engage in activities such as [mention activities, e.g., sightseeing, hiking, cultural experiences].

I am currently employed at [Your Employer's Name] as a [Your Job Title] and will be on leave during my travel. Attached are my leave approval letter and recent pay slips for verification.

I have made arrangements for my accommodation at [Hotel/Hostel Name] and have sufficient funds to support my stay, as evidenced by my bank statements included with this application.

Attached are the necessary documents to support my visa application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Proof of accommodation
5. Evidence of funds
6. Travel itinerary

Thank you for considering my application. I look forward to the opportunity to experience the beauty of New Zealand.

Sincerely,
[Your Name]