

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Immigration New Zealand]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Full Name] for a visa to New Zealand. I have known [him/her/them] for [length of time] in my capacity as [your relationship to the applicant, e.g., employer, colleague, mentor].

During our time working together at [Company/Organization Name], I have witnessed [his/her/their] [describe positive qualities, skills, or contributions, e.g., dedication, professionalism, expertise]. [Provide specific examples of accomplishments or skills relevant to the visa application.]

[Applicant's Full Name] is not only committed to [his/her/their] professional development but also actively contributes to the community by [mention any relevant community involvement or cultural contributions]. I believe that [his/her/their] presence in New Zealand would be mutually beneficial.

In conclusion, I wholeheartedly recommend [Applicant's Full Name] for a visa to New Zealand. I am confident that [he/she/they] will be a valuable addition to the country.

Thank you for considering this recommendation. Please feel free to contact me at [your phone number] or [your email address] if you need further information.

Sincerely,

[Your Name]
[Your Position]
[Company/Organization Name]