

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Immigration New Zealand]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Name] for a New Zealand visa. I have had the pleasure of knowing [him/her/them] for [duration] in my capacity as [your relationship to the applicant, e.g., employer, professor, mentor].

During this time, I have witnessed [his/her/their] exceptional skills in [specific skills or qualities related to the visa application, e.g., professional expertise, academic achievements]. [Applicant's Name] has demonstrated [relevant characteristics such as determination, adaptability, or cultural sensitivity] which I believe will contribute positively to [his/her/their] experience in New Zealand.

[You may include a specific example or achievement that highlights the applicant's suitability for the visa.]

In addition to [his/her/their] qualifications, [Applicant's Name] exhibits a strong commitment to [relevant field or community involvement], making [him/her/them] an ideal candidate for a visa to New Zealand. I have no doubt that [he/she/they] will be a valuable addition to your community.

Thank you for considering this recommendation. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Organization]