

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Immigration Officer's Name]
[Department of Immigration]
[Address of Immigration Office]
[City, State, Zip Code]

Dear [Immigration Officer's Name],

Subject: Letter of Intent for NZ Visa Application

I am writing to express my intent to apply for a New Zealand visa and provide details regarding my planned stay in New Zealand.

I am [Your Name], a [Your Nationality] citizen, and I am seeking a [Visa Type, e.g., Visitor Visa, Work Visa, Study Visa] for the purpose of [briefly explain your reason for travel, e.g., tourism, work opportunity, study, etc.].

I plan to arrive in New Zealand on [Proposed Arrival Date] and will be staying until [Proposed Departure Date]. During my stay, I intend to [briefly describe your plans in New Zealand, such as places to visit, work opportunities, or educational institutions].

I am financially capable of supporting myself during my time in New Zealand, as evidenced by [mention any financial documents you will provide, e.g., bank statements, sponsorship letters].

Please find attached the required documents to support my application, including [list of documents such as passport copy, financial statements, accommodation details, etc.].

Thank you for considering my application. I look forward to the opportunity to experience the beauty and culture of New Zealand.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]