

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Visa Application Centre  
New Zealand Immigration  
[Centre Address]  
[City, State, ZIP Code]

Dear Sir/Madam,

Subject: Application for Visitor Visa

I am writing to formally apply for a visitor visa to New Zealand for tourism purposes.

I intend to visit New Zealand from [start date] to [end date] and plan to explore various attractions, including [list key destinations/activities]. My trip will include accommodations at [name of hotel or accommodation] and I have attached my travel itinerary for your reference.

I am currently employed at [your employer's name] as a [your job title] and have taken leave for the duration of my trip. I have included my employment verification letter, recent bank statements, and a copy of my return flight booking to demonstrate my financial stability and intention to return to [your home country].

I assure you of my compliance with all immigration laws and regulations of New Zealand.

Thank you for considering my application. I look forward to the opportunity to experience the beauty of New Zealand.

Yours sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Application Reference Number, if applicable]

Attachments:

1. Travel Itinerary
2. Employment Verification Letter
3. Bank Statements
4. Copy of Return Flight Booking