

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[New Zealand Immigration]
[Address of the New Zealand Embassy/Consulate]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for New Zealand Visitor Visa

I am writing to formally apply for a visitor visa to New Zealand. I intend to visit [insert purpose of visit, e.g., tourism, visiting family, attending an event] from [start date] to [end date].

During my stay, I plan to [briefly outline your itinerary or activities planned, e.g., visit specific attractions, meet relatives, etc.]. I am excited about experiencing the culture and natural beauty of New Zealand. I have attached all necessary documents to support my application, including:

1. Completed visa application form
2. Valid passport
3. Proof of financial means (bank statements)
4. Travel itinerary
5. Accommodation details
6. [Any other relevant documents]

I assure you that I will abide by the laws of New Zealand and will return to my country before my visa expires. Thank you for considering my application.

Sincerely,

[Your Name]