

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the internship position at [Company's Name] as advertised [where you found the internship posting].

I am currently a [Your Year, e.g., sophomore] student at [Your University] majoring in [Your Major], and I am eager to gain practical experience in [specific field or industry related to the internship]. During my coursework, I have developed skills in [mention relevant skills or tools], and I am excited about the opportunity to apply these skills in a real-world setting. I am particularly drawn to [something specific about the company or project that interests you], and I believe that my background in [mention any relevant experience, coursework, or projects] aligns well with the goals of your team.

I am enthusiastic about the possibility of contributing to [Company's Name] and am eager to learn from the talented professionals in your organization. I am available for an interview at your convenience and can be reached at [Your Phone Number] or [Your Email Address].

Thank you for considering my application. I look forward to the possibility of working together and contributing to the success of [Company's Name].

Sincerely,
[Your Name]