

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: OEM Authorization for Gemstone Procurement

Dear [Recipient's Name],

This letter serves to officially authorize [Recipient's Company Name] as our OEM partner for the procurement of gemstones on behalf of [Your Company Name].

Details of the Authorization:

- ****OEM Partner****: [Recipient's Company Name]
- ****Scope of Procurement****: [Specify types of gemstones]
- ****Duration of Authorization****: [Start Date] to [End Date]

We trust that this partnership will ensure the highest standards of quality and service in gemstone procurement.

Please do not hesitate to contact us should you require further clarification or documentation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]