

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: OEM Supply Agreement for Gemstones

We are pleased to express our interest in collaborating with [Recipient's Company Name] as an Original Equipment Manufacturer (OEM) for high-quality gemstones. Our company specializes in sourcing and crafting exquisite gemstones and we believe our products align well with your business objectives.

In this regard, we propose the following points for our collaboration:

1. ****Product Range****: We can provide a variety of gemstones including [list specific gemstones or categories, e.g., diamonds, sapphires, etc.].

2. ****Customization Options****: We offer customization services tailored to your specifications, ensuring your brand's unique identity is reflected in our products.

3. ****Quality Assurance****: Our gemstones undergo rigorous quality control procedures to ensure they meet international standards.

4. ****Pricing and Terms****: We would like to discuss pricing structures, minimum order quantities, and payment terms at your earliest convenience.

5. ****Delivery and Logistics****: We ensure timely delivery and can assist with logistics to meet your production schedules.

We believe that this partnership can lead to mutual growth and success in the gemstone market. Please let us know a suitable time for a meeting to discuss this proposal in detail.

Thank you for considering this opportunity. We look forward to your positive response.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]