

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Subject: OEM Authorization for Gem Sales

Dear [Recipient's Name],

We hereby grant [Recipient's Company Name] the authorization to act as an Original Equipment Manufacturer (OEM) for the sale of our gemstone products. This authorization is effective from [start date] and will remain valid until [end date], unless otherwise revoked in writing.

As an authorized OEM, [Recipient's Company Name] is permitted to sell our gems under the conditions outlined below:

1. [Condition 1]

2. [Condition 2]

3. [Condition 3]

We trust that [Recipient's Company Name] will adhere to our quality standards and uphold our brand reputation during this partnership.

Should you have any questions, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]