

[Your Name]
[Your Title/Position]
[School/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Dear [Parent/Guardian's Name],

I hope this letter finds you well. I am writing to share some important information regarding your child's performance on the recent NWEA assessments.

The NWEA (Northwest Evaluation Association) assessments are designed to measure students' academic growth in subjects such as Mathematics and Reading. These assessments provide valuable insights into each student's learning progress and help guide instruction to meet their individual needs.

Your child's scores from the most recent assessment are as follows:

- **Subject:** [Mathematics/Reading]
- **Score:** [Insert Score]
- **RIT Score:** [Insert RIT Score]
- **Growth from Last Assessment:** [Insert Growth, if applicable]

A RIT score is a measurement of a student's academic knowledge and growth over time. Scores can be used to compare a student's performance to national norms, and we encourage you to see these results as one part of a broader picture of your child's educational journey.

We aim to support every student in achieving their goals, and we look forward to working collaboratively with you to ensure [Child's Name] continues to thrive in their learning. If you have any questions about these scores or would like to discuss your child's progress further, please feel free to reach out.

Thank you for your continued support and partnership in your child's education.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title]