

[Your Company Logo]  
[Your Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Dear [Customer's Name],

We hope this message finds you well!

We are excited to announce a special promotional offer exclusively for our newsletter subscribers! For a limited time, enjoy [discount percentage/% off] on your next purchase of [product/service].

To redeem this offer, simply use the promo code [PROMOCODE] at checkout on our website, or present this email in-store. Don't miss out--this offer is valid until [expiration date].

Thank you for being a valued member of our community. We appreciate your support and look forward to serving you soon!

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Company Website]