

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Mortgage Lender's Name]
[Company Name]
[Address]
[City, State, Zip Code]

Subject: Mortgage Loan Renewal Request

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request the renewal of my mortgage loan, account number [Account Number], which is set to mature on [Maturity Date].

I would like to discuss the terms of the renewal and any potential modifications to my current loan agreement. My current interest rate is [Current Rate], and I am interested in exploring options that may be available.

Please let me know the necessary documents or information you require from me to process this renewal request. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]