

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Visa Center
31 Rochester Ave, Suite 200
Portsmouth, NH 03801-2915

Subject: Inquiry Regarding NVC Case [Your Case Number]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my case, referenced above, which is currently under the jurisdiction of the National Visa Center.

[Briefly explain your situation, e.g., application type, priority date, and any updates you've received.]

As I am eager to proceed with my immigration process, I would greatly appreciate any information you could provide regarding the current status of my case and any steps I may need to take moving forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Case Number]