

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Visa Center
31 Rochester Avenue, Suite 200
Portsmouth, NH 03801-2915

Subject: Inquiry Regarding Visa Status - [Your Case Number]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my visa application. Below are my details:

- Applicant Name: [Your Full Name]
- Case Number: [Your Case Number]
- Date of Birth: [Your Date of Birth]
- Category of Visa: [Visa Category]

I submitted my application on [Submission Date], and I would appreciate any updates regarding its current status. If there are any documents or further information required from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]