

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Visa Center
31 Rochester Ave Ste 200
Portsmouth, NH 03801-2915

Subject: Inquiry Regarding Visa Application - [Your Case Number]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the current status of my visa application, case number [Your Case Number], submitted on [Submission Date].

I would appreciate any updates you could provide regarding the processing timeline or any additional documentation that may be required from my end to move forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]