

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

National Visa Center
31 Rochester Ave, Suite 200
Portsmouth, NH 03801-2909

Subject: Follow-Up on Visa Application - [Case Number]

Dear Sir/Madam,

I hope this message finds you well. I am writing to follow up on the status of my visa application submitted to the National Visa Center (NVC) under case number [Your Case Number].

I submitted my application on [Submission Date] and I would like to inquire about any updates regarding the processing of my case. If there are any outstanding documents or information needed from my end, please let me know, and I will provide them promptly.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Visa Category]