

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

National Visa Center  
31 Rochester Ave, Suite 200  
Portsmouth, NH 03801-2909  
Subject: Visa Application Declaration

Dear Sir/Madam,

I am writing to formally declare my intent to apply for a visa under the [specific visa category] category. My case number is [insert case number].

I hereby affirm that all information provided in my application is accurate and complete. I understand the obligations and requirements associated with this visa and am committed to adhering to them.

Thank you for your attention to this matter. I look forward to your prompt processing of my application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]