

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Sponsorship Letter for NVC Interview

Dear Consular Officer,

I am writing to confirm my sponsorship of [Beneficiary's Full Name], who is currently seeking a visa through the National Visa Center (NVC) process. I understand that my financial support is crucial for [his/her/their] successful application and adjustment process.

I am a [Your Occupation] currently employed at [Your Employer] in [City/State]. My annual income is [Your Annual Income], which exceeds the required income for sponsorship. I am willing and able to provide the necessary financial support.

[Optional: Additional information about your relationship with the beneficiary, including how you know each other, the purpose of their visit, etc.]

I have included documentation to verify my income and financial stability, including [mention any attached documents such as tax returns, employment letters, bank statements, etc.].

Thank you for considering this sponsorship. Should you require any further information or documentation, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]