

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Recommendation for [Applicant's Name] - NVC Interview

Dear [Consulate/Embassy Officer's Name],

I am writing this letter to express my strong support for [Applicant's Name], who is scheduled for an interview at your esteemed office as part of their application for an immigrant visa.

I have known [Applicant's Name] for [number of years] and can attest to their character and integrity. [Provide a brief description of your relationship and context in which you know the applicant].

[Applicant's Name] has always shown [mention specific qualities, such as hard work, dedication, and community involvement], making a positive impact on those around them. I believe that [he/she/they] will be a valuable addition to the community in [Country] and will contribute positively to society.

In conclusion, I wholeheartedly recommend [Applicant's Name] for an immigrant visa. I am confident that they will meet and exceed the expectations of your office. Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Thank you for your consideration.

Sincerely,

[Your Name]  
[Your Title/Position, if applicable]  
[Your Relationship to the Applicant]