OCI Application Consent Letter Checklist Template

OCI Application Consent Letter Checklist
Applicant Information:
- Full Name: _____
- Date of Birth: _____
- Passport Number: _____
- OCI Application Number: _____
Consent Letter Requirements:
1. **Applicant's Signature:**
 - [ ] Original signature of the applicant
2. **Date of Birth Verification:**
 - [ ] Copy of birth certificate or equivalent
3. **Identification Documents:**
 - [ ] Copy of valid passport (first and last pages)
 - [ ] Copy of any previous OCI card (if applicable)
4. **Proof of Relationship (if applicable):**
 - [ ] Copy of documents to establish relationship (marriage certificate, birth certificate, etc.)
5. **Statement of Consent:**
 - [ ] Clearly worded consent statement included (e.g., "I hereby consent to the application for an OCI card.")
6. **Notarization:**
 - [ ] Notarized signature (if required)
7. **Contact Information:**
 - [ ] Applicant's current address
 - [ ] Phone number
 - [ ] Email address
8. **Additional Documents (if applicable):**
 - [ ] Any other supporting documents relevant to the application
Submission Preparation:
- [ ] Ensure all documents are photocopied
- [ ] Create a checklist for document submission
- [ ] Prepare for submission at the designated authority

Signature of Applicant: _____ Date: _____

(Note: Customize sections as needed based on specific requirements.)