

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

ANMAC

[Relevant Department or Contact Person]  
[ANMAC Address]  
[City, State, Zip Code]

Dear ANMAC Review Committee,

I am writing to provide a reference for [Applicant's Name] in support of their application to become a registered healthcare assistant. I have had the privilege of working with [Applicant's Name] for [duration] at [Organization/Facility Name], where I hold the position of [Your Position].

In their role as a healthcare assistant, [Applicant's Name] has demonstrated the following competencies that align with ANMAC's criteria:

1. **Clinical Competence**: [Specific examples of clinical skills and tasks performed demonstrating competence.]
2. **Communication Skills**: [Examples of effective communication with patients, families, and healthcare teams.]
3. **Professionalism**: [Examples of ethical behavior, reliability, and adherence to workplace protocols.]
4. **Team Collaboration**: [Examples of working collaboratively with other healthcare professionals.]
5. **Patient-Centred Care**: [Examples of understanding and responding to patients' needs.]

I have been consistently impressed with [Applicant's Name]'s commitment to delivering high-quality care and their willingness to go above and beyond for both patients and colleagues. Their positive attitude and strong work ethic make them an invaluable member of our team.

I highly recommend [Applicant's Name] for registration as a healthcare assistant with ANMAC, as I am confident in their ability to meet and exceed the standards of practice required in this field.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]