

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Hospital/Clinic Name]  
[Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],  
I am writing to apply for the [specific nursing position, e.g., Registered Nurse] at [Hospital/Clinic Name] as advertised on [where you found the job posting]. With my background in nursing and passion for patient care, I am excited about the opportunity to contribute to your esteemed healthcare team.

I hold a [Your Degree, e.g., Bachelor of Science in Nursing] from [Your University], and I am a licensed [State] Registered Nurse with [X years] of experience in [specific area of nursing, e.g., critical care, pediatrics, etc.]. Throughout my career, I have developed strong clinical skills and a comprehensive understanding of patient needs, ensuring high-quality care and positive outcomes.

During my tenure at [Previous Employer, e.g., ABC Hospital], I successfully [mention relevant achievements or responsibilities, e.g., managed a caseload of patients, collaborated with interdisciplinary teams, etc.]. I have a proven track record of [specific achievements, e.g., reducing patient wait times, improving patient satisfaction scores]. My dedication to patient education and advocacy ensures that I provide holistic care tailored to individual needs.

I am particularly drawn to [Hospital/Clinic Name] because of [specific reason related to the organization, e.g., its commitment to community health, innovative nursing practices, etc.]. I admire your focus on [mention any relevant programs or initiatives], and I am eager to contribute my skills to support these initiatives.

Enclosed is my resume, which provides further detail about my qualifications. I am looking forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Hospital/Clinic Name]. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email Address].

Thank you for considering my application. I look forward to the possibility of joining your team and contributing to the exceptional care provided at [Hospital/Clinic Name].

Warm regards,  
[Your Name]  
[Your Credentials, if applicable]