

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Hiring Manager's Title]
[Healthcare Facility Name]
[Facility Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the part-time nursing position at [Healthcare Facility Name] as advertised [mention where you found the job posting]. With my background in nursing and my commitment to providing high-quality patient care, I am excited about the opportunity to contribute to your esteemed team.

I hold a [Your Degree] in Nursing from [Your University] and am a licensed registered nurse. I have gained experience in [mention relevant experience or specialties], which I believe aligns well with the needs of your facility. My hands-on experience in [specific skills or tasks] has equipped me with the ability to handle various situations effectively and compassionately.

I am particularly drawn to [Healthcare Facility Name] because of [mention any specific reason related to the facility, such as its reputation, values, or patient care philosophy]. I admire [specific aspect of the facility that you respect or want to contribute to] and would be honored to be part of such a dedicated team.

I am available for a part-time schedule and am flexible with shifts to accommodate the needs of the unit. I am confident that my skills and enthusiasm for nursing would be a valuable addition to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Healthcare Facility Name]. I can be reached at [Your Phone Number] or [Your Email Address] to schedule a convenient time for an interview.

Sincerely,
[Your Name]