

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Hospital/Clinic Name]  
[Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the nursing position listed [where you found the job posting] at [Hospital/Clinic Name]. With [number] years of experience in various healthcare settings and a strong commitment to providing compassionate patient care, I believe I would be a valuable addition to your team.

I graduated with a Bachelor of Science in Nursing from [Your University] and hold a valid [State] nursing license. My background includes [mention any relevant experience or specialties, such as critical care, pediatrics, etc.]. At [Previous Employer], I successfully [describe a relevant achievement or responsibility].

I am particularly drawn to [Hospital/Clinic Name] because of [reason related to the organization's values, reputation, or specialty]. I am eager to contribute to [specific initiative or goal of the hospital/clinic].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your nursing team.

Sincerely,  
[Your Name]